



The Joe Kubert School of Cartoon and Graphic Art, Inc.

# 2017-2018

## School Calendar

Mail Registration, First Tuition Payment, Art Supply Fees and Lab Fees due .....	July 15, 2017
Second Tuition Payment.....	December 15, 2017
Housing opens for all years.....	August 30, 2017, 9:00 AM - 12:00 PM
Second and Third Year Students' Registration and Orientation.....	August 30, 2017, 1:00 PM - 3:00 PM
First Year Students' Registration, Art Supplies Distribution, and Orientation.....	August 31, 2017, 9:00 AM - 12:00 PM
Classes Begin (First Semester).....	September 5, 2017, 8:30 AM - 4:00 PM
School Closed	
Rosh Hashanah.....	September 21
Columbus Day.....	October 9
Fall Open House.....	October 14
School Closed	
Veterans Day observed.....	November 10
Thanksgiving.....	November 23 – November 26
End of First Semester.....	December 22
School Closed	
Christmas.....	December 23 – January 7, 2018
School re-opens, Second Semester begins.....	January 8
School closed – Martin Luther King Day.....	January 15
School closed	
Mid-Winter Break.....	February 17 – 21
Returning Student Enrollment	
Registration Fee due (Non-refundable but deducted from tuition)....	March 21
School closed	
Spring Break.....	March 30 – April 8
Spring Open House.....	April 21
Final Portfolio Submissions.....	April 25
Scholarship Ceremony.....	May 4
End of Second Semester -- dismissal 2:00 PM.....	May 22
Graduation.....	May 23

## Fee Schedule

Application Fee (Non-refundable).....	\$50.00
Registration Fee (Non-refundable but deducted from annual tuition)....	\$100.00
Annual Tuition (does not include Lab Fee or Field Trips).....	\$19,600.00
First Payment, July 15, 2017.....	\$10,600.00*
Second Payment, December 15, 2017.....	\$9,800.00*
<b>*Payments include Lab and Field Trip fees—less paid Registration Fee:</b>	
<b>FIELD TRIPS</b>	
All students are obligated for field trip transportation and admission fees (where applicable)	
Approximate cost per year.....	\$100.00
<b>LAB FEES</b>	
Lab Fee (Pro Rata Refund).....	\$800.00
Transcript Fee (per transcript).....	\$10.00
Probation Make-Up Fee (per course).....	\$100.00
FOREIGN STUDENT I-20 postage and processing.....	\$60.00
<b>TOTAL ANNUAL TUITION AND FEES:</b>	
<b>\$20,500.00 annual</b>	
<b>TOTAL ANNUAL TUITION AND FEES with HOUSING:</b>	
<b>\$26,650.00* annual</b>	
<b>*includes refundable \$500.00 security deposit</b>	
 <b>ART SUPPLIES AND MATERIALS</b>	
In addition to tuition, students should plan on the following approximate outlay for materials and supplies:	
1st Year Students Kit initial cost....	\$995.00
2nd Year Students Kit initial cost....	\$695.00
3rd Year Students Kit initial cost....	\$395.00
 <b>HOUSING</b>	
Total .....	\$5,650.00
First Payment - July 15, 2017.....	\$3,325.00*
<b>*includes refundable security deposit of \$500.00 due with first payment</b>	
Second Payment - December 15, 2017 .....	\$2,825.00

(1125 Clock Hours Per Year or 37.5 Credit Hours Per Year)  
(1 Credit Hour = 30 Clock Hours)

The 1125 clock hours per year for each program is comprised of 161 instructional days multiplied by 5.5 actual class hours plus 1.5 hours per day of monitored lab for each of the 161 instructional days. A total of 9 months or 38 weeks is normally required for completion of each program. A student upon completion of the first year will have accumulated 1125 clock hours, upon completion of the second year will have accumulated 2250 hours, and upon completion of the third year will have accumulated 3375 hours.

An annual finance charge of 18% (1.5% per month) will be assessed on monies received after due date.



THIS CALENDAR FEE SCHEDULE CONSISTS OF TWO SIDES

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## **Refund Policy**

<b>% OF WEEKS COMPLETED</b>	<b>% REFUNDED</b>
0	100%
0.1 – 10%	90%
10.1– 20%	80%
20.1 – 30%	70%
30.1 – 40%	60%
40.1 – 50%	50%
50.1 – 60%	40%
Over 60%	0%

An administrative fee equal to the lesser of \$100 or 5% of school charges assessed the student, will be retained by the school.  
All other fees are non-refundable.

Examples of refund policy upon request.

## **FINANCIAL AID REFUND POLICY**

In the event a student terminates his/her training, a refund will be made, if due, in accordance with the school's refund policy (as published in the school's catalog). If the student has received financial aid, the refund will be applied in the following order:

- Federal Unsubsidized Stafford Loan
- Federal Subsidized Stafford Loan
- Federal PLUS Loan
- Federal Pell Grant
- Federal SEOG Grants
- Other Title IV
- Other Federal, State, private or institutional student financial aid assistance
- Student