

APPLICATION FORM FOR FULL TIME DAY STUDENT



THE KUBERT SCHOOL

37 Myrtle Avenue, Dover, NJ 07801 • 973-361-1327 • www.kubertschool.edu

Intended date of entry to classes: Fall, 201__
Expected date of graduation: Spring, 201__

ACCSC

Accrediting Commission of Career Schools and Colleges

APPLICATION FORM MUST BE COMPLETED IN FULL

Date of application _____
Name _____
Age ____ Social Security No. _____
Address _____
City _____ State _____ Zip _____
Telephone (Area Code _____) _____
E-mail address _____

Date of birth _____
Country of citizenship _____
Parent, Guardian or person to contact in the event
of an emergency _____
Address _____
City _____ State _____ Zip _____
Telephone (Area Code _____) _____
Relationship of above _____

Are you married or single? Sex: M or F

High school from which you graduated:

City _____ State _____ Zip _____
Year of high school graduation _____

Schools attended beyond high school graduation:

Dates Attended:

1. _____
_____ From _____ To _____
2. _____
_____ From _____ To _____
3. _____
_____ From _____ To _____

I learned about THE JOE KUBERT SCHOOL OF CARTOON & GRAPHIC ART, INC., from

APPLICATION AND ENROLLMENT PROCEDURES

1. This application is to be submitted with a \$50.00 non-refundable application fee, thereby initiating the admissions process.
 2. Please complete this interview form and follow all instructions concerning your portfolio.
 3. An official high school transcript is required. In addition, if other schools have been attended, transcripts are required and should be sent to **THE JOE KUBERT SCHOOL OF CARTOON & GRAPHIC ART, INC., 37 Myrtle Avenue, Dover, NJ 07801.**
- a. The completed enrollment agreement;
b. The registration fee of \$100; and
c. A recent photograph (1" x 1½"), face only.

A personal interview is scheduled with the applicant at a mutually convenient time.

4. Upon notification of acceptance, the applicant will be required to send:

The registration fee is applicable towards tuition, and is non-refundable except as provided in the Refund Policy.

If registration is not completed by the specified date, the applicant cannot be assured a place in class.

5. The balance of tuition and fees are due prior to the beginning of studies. See the fee schedule and calendar for applicable dates. Students will not be permitted in class unless tuition and fees are paid in full.

If accepted, I will be applying for financial aid through:

- Direct Student Loan
- Parent Plus Loan
- Grant
- Veteran - Provide Certificate of Eligibility to School

Other, please explain _____

Are you a foreign student? _____

I hereby certify that the information above is complete and accurate.

Signature of Candidate _____

Date _____

For Applicants under 18 years of age:

As the parent or guardian of the applicant, I am aware of and give consent to his/her decision to apply for admission to **THE JOE KUBERT SCHOOL OF CARTOON AND GRAPHIC, ART, INC.**

Parent or Guardian's Signature _____

TELEPHONE: A telephone interview may be held with an applicant whose distance makes it difficult to appear personally. In this case, the portfolio must be received by the school **PRIOR** to the telephone interview. The telephone call will be initiated by the applicant. Prepayment of portfolio return is required. An applicant's portfolio should include a **variety** of the most recent work, finished or unfinished, not limited to any particular style or use of materials. Some past work should also be included. 15-25 pieces of artwork are required for a portfolio submission. Sizes of the pieces must be restricted to a maximum of 11" x 17".

PLEASE CHECK ONE

I will appear for my personal interview on: _____
or

I will call for my telephone interview on:

1st choice _____ date _____ time _____

2nd choice _____ date _____ time _____

3rd choice _____ date _____ time _____

DATE AND TIME MUST BE CONFIRMED BY THE SCHOOL ADMINISTRATION.

TELEPHONE OR PERSONAL INTERVIEWS

PERSONAL: Interviews are scheduled at **THE JOE KUBERT SCHOOL OF CARTOON AND GRAPHIC ART, INC.**, 37 Myrtle Ave., Dover, NJ. Interviews are approximately 1 hour in length, conducted from 10:00 a.m. to 3:00 p.m., Monday through Friday, barring legal holidays.

Personal interviews are preferred, unless an applicant resides beyond a 100-mile radius of the school.

An interview and a **portfolio** submission are required for acceptance into **THE JOE KUBERT SCHOOL OF CARTOON AND GRAPHIC ART.** Upon receipt of the application and application fee, the school will notify the applicant of the scheduled interview date and time. Efforts will be made to schedule a mutually convenient date.

You (the applicant) are required to respond to the questions below. Please do so on a separate sheet in no less than 50 words, and include with this application.

- 1. What benefits do you seek as a result of attending THE JOE KUBERT SCHOOL OF CARTOON AND GRAPHIC ART?**
- 2. What kind of position do you hope to attain as a professional and what is your final goal?**

FOR SCHOOL USE ONLY

Date and time of interview _____ Portfolio received (telephone interview only) _____

Transcripts received _____ Photo received _____

Accepted Not Accepted

Proficiencies (Scale of 1 to 5)

COLOR	BASIC DRAWING	MATERIALS/MEDIA	BASIC GRAPHICS	NARRATIVE ART	AVERAGE
GRAPHIC DESIGN	COMMUNICATIONS	MOTIVATION	PRESENTATION	FLEXIBILITY	

Comments: _____